

Observation Number:	201901377
Originator:	
Date Created:	31-Jan-2019
Business Unit:	Consulting
Business Group:	Energy Optimisation & Innovation
Project/Office:	E&I Sustainable Infrastructure
Sub Business Group:	EMEA
Site/Office Name:	E&I Sustainable Infrastructure
Work Related or Non-Work Related Observation?:	Work Related
Exact Location or Project of Act/Condition/Safe Behaviour:	Workstation
Observation Type:	Unsafe Condition
Observer Name:	Sarah Pilkington
Observer Email Address:	sarah.pilkington@woodplc.com
Stakeholder:	Wood
Observation Date:	31-Jan-2019
Observation Time:	10:15
Observation Close Date:	05-Mar-2019
Observation Category:	Work Environment Pedestrian routes (floors, stairs etc.)
Details of safety observation:	I stood up from my desk and turned to leave my desk and as I did so I tripped over the leg of my colleagues desk chair. Their chair not in use at the time and was fully tucked under their desk. I tripped due to the cramped space between my desk and the adjoining desks. Whilst I tripped I did not fall and did not injure myself.
Immediate action taken:	Checked that colleagues chair was tucked under their desk - it was.
Supporting Information:	
Feedback required?:	Yes
Comments from Reviewer	
Action to be taken:	Desks are planned to be moved on 15/02. HEART to remain open until desks have been moved.
Supporting Information:	
Comments from OU Admin	
Closing Comments:	Desks have now been moved.