

<b>Originator:</b>	
<b>Date Created:</b>	08-Jan-2018
<b>Business Unit:</b>	Asset Solutions Americas
<b>Business Group:</b>	Downstream & Chemicals
<b>Project/Office:</b>	Three Streams Engineering - Office
<b>Service Line:</b>	Canada
<b>Site/Office Name:</b>	Three Streams Engineering - Office
<b>Home or Work Related Observation?:</b>	Work
<b>Exact Location or Project of Act/Condition/Safe Behaviour:</b>	Un-salted or sanded ice outside of rear building entrance.
<b>Observation Type:</b>	Unsafe Condition
<b>Observer Name:</b>	Ell, Tamara
<b>Observer Email Address:</b>	tamara.ell@woodplc.com
<b>Stakeholder:</b>	3rd Party
<b>Observation Date:</b>	08-Jan-2018
<b>Observation Time:</b>	09:30
<b>Observation Close Date:</b>	08-Jan-2018
<b>Details of safety observation:</b>	The ice was not salted or sanded in the morning and, even though I was taking care on the ice, I slipped and fell. I was injured with two small open wounds on my knee. I contacted Shiju Devassy with Office Services, and he contacted building maintained to have the situation fixed. I used the office first aid kit, and found that the alcohol swabs were dry. I also let Shiju know.
<b>Immediate action taken:</b>	Shiju Devassy contacted the building manager, and has put in a request for the first aid kit to be looked at.
<b>Supporting Information:</b>	
<b>Feedback required?:</b>	No