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| Observation Number: | 201901377 |
| Originator: | |
| Date Created: | 31-Jan-2019 |
| Business Unit: | TCS |
| Business Group: | DLO |
| Project/Office: | E&I Sustainable Infrastructure |
| Service Line: | EMEA |
| Site/Office Name: | E&I Sustainable Infrastructure |
| Work Related or Non-Work Related Observation?: | Work Related |
| Exact Location or Project of Act/Condition/Safe Behaviour: | Workstation |
| Observation Type: | Unsafe Condition |
| Observer Name: | Sarah Pilkington |
| Observer Email Address: | sarah.pilkington@woodplc.com |
| Stakeholder: | Wood |
| Observation Date: | 31-Jan-2019 |
| Observation Time: | 10:15 |
| Observation Close Date: | 05-Mar-2019 |
| Observation Category: | Work Environment Pedestrian routes (floors, stairs etc.) |
| Details of safety observation: | I stood up from my desk and turned to leave my desk and as I did so I tripped over the leg of my colleagues desk chair. Their chair not in use at the time and was fully tucked under their desk. I tripped due to the cramped space between my desk and the adjoining desks. Whilst I tripped I did not fall and did not injure myself. |
| Immediate action taken: | Checked that colleagues chair was tucked under their desk - it was. |
| Supporting Information: | |
| Feedback required?: | Yes |
| Comments from Reviewer | |
| Action to be taken: | Desks are planned to be moved on 15/02. HEART to remain open until desks have been moved. |
| Supporting Information: | |
| Comments from OU Admin | |
| Closing Comments: | Desks have now been moved. |