

<b>Observation Number:</b>	201820421
<b>Originator:</b>	
<b>Date Created:</b>	27-Dec-2018
<b>Business Unit:</b>	AS EAAA
<b>Business Group:</b>	Capital Projects EAAA
<b>Project/Office:</b>	Alexandra Road Office
<b>Service Line:</b>	Asia Pac
<b>Site/Office Name:</b>	Singapore office
<b>Home or Work Related Observation?:</b>	Work
<b>Exact Location or Project of Act/Condition/Safe Behaviour:</b>	Alexandra common office area
<b>Observation Type:</b>	Safe Condition
<b>Observer Name:</b>	Teo, JieWei
<b>Observer Email Address:</b>	jjiewei.teo@woodplc.com
<b>Stakeholder:</b>	Wood
<b>Observation Date:</b>	26-Dec-2018
<b>Observation Time:</b>	13:30
<b>Observation Close Date:</b>	27-Dec-2018
<b>Observation Category:</b>	Work Environment Housekeeping
<b>Details of safety observation:</b>	I have clean my work area from dust and dirt. This to maintain proper cleanliness and hygiene at my work area.
<b>Immediate action taken:</b>	None
<b>Supporting Information:</b>	
<b>Feedback required?:</b>	No