

<b>Observation Number:</b>	201903453
<b>Originator:</b>	
<b>Date Created:</b>	01-Mar-2019
<b>Business Unit:</b>	AS EAAA
<b>Business Group:</b>	Operations Services MERC
<b>Project/Office:</b>	PSNS - SEIC TSS
<b>Service Line:</b>	Russia Caspian
<b>Site/Office Name:</b>	PSNS Office
<b>Home or Work Related Observation?:</b>	Work
<b>Exact Location or Project of Act/Condition/Safe Behaviour:</b>	During a regular project meeting a white board started to fall from the wall while standing in front of it. Action was to hold the board up until maintenance personnel could re fix the board to the wall.
<b>Observation Type:</b>	Unsafe Condition
<b>Observer Name:</b>	Shane Whitfield
<b>Observer Email Address:</b>	shane.whitfield@woodplc.com
<b>Stakeholder:</b>	Wood
<b>Observation Date:</b>	25-Feb-2019
<b>Observation Time:</b>	09:45
<b>Observation Close Date:</b>	01-Mar-2019
<b>Observation Category:</b>	Work Environment Furniture and Work equipment
<b>Details of safety observation:</b>	White board was not fixed securely to the wall with adequate fixings. The white board weigh app 15kg therefore is heavy. Had the potential to injure personnel if it fell on top of someone.
<b>Immediate action taken:</b>	Immediate action was to call maintenance to re fix the board to the wall. Action is completed
<b>Supporting Information:</b>	
<b>Feedback required?:</b>	No